

GUIDELINES FOR COMPLETION OF WAIVER APPLICATION

In accordance to Section 10(3) of the Pacific Pilotage Regulations, the Authority may, on application, waive compulsory pilotage. The following describes the necessary documentation and process in order for the Board of Directors to assess an application.

1. Timing

The Board of Directors conducts monthly Board meetings, which are normally held the last Thursday of each month, except in March, June, August and December when no Board meetings are held. Applications must be received ten (10) days prior to the Board meeting.

2. Documentation

The majority of all waiver applications deal with subsection (3) of Section 10. In order for the Board to consider whether the application meets the requirements of this subsection, please complete the attached Request for Waiver of Compulsory Pilotage Form, ensuring the following details are met:

- The vessel's particulars including Port of Registry, owners, local agent, draft, length, breadth, and international gross and registered tonnage (GRT).
- Confirmation that the vessel's navigation, communication and mechanical systems are functioning properly.
- Confirmation that persons having conduct of the vessel have knowledge of **Vessel Traffic Services and Regulations** as per Notice #25 of Annual Notices to Mariners.
- Confirmation that persons having conduct of the vessel have knowledge of **Canadian Modifications to the International Rules of the Road**, particularly Rule 9(k).
- Confirmation that the vessel has on board all the necessary up to date charts and publications required for B.C. waters.
- A detailed routing of the vessel, including distances and times to be travelled per day.
- Names, qualifications **and sea experience in B.C. coastal waters**, including areas transited for all deck watch officers (see form entitled Sea time in British Columbia Waters).
- **Copies** of the deck watch officers' certificates of competency.
- The letter of indemnity referred to in the Request for Waiver of Compulsory Pilotage to be signed by the vessel owner or a duly authorized representative of the owner specifically including the following statement:

“In consideration of the Pacific Pilotage Authority, waiving compulsory pilotage in respect of the vessel (name of vessel) the undersigned owner or authorized representative of the vessel owner agrees that the owner shall indemnify and hold harmless the Pacific Pilotage Authority, its directors and officers from and against all claims of whatsoever nature and kind including any claim resulting from negligent conduct, arising while the vessel is operating in the region administered by the Pacific Pilotage Authority.”

Once completed, documentation may be faxed to (604) 666-1647 or e-mailed to forgeti@ppa.gc.ca

3. Additional notes

- “Deck watch officer” means a person who has the immediate charge of navigation, maneuvering, operation or safety of a ship, but does not include a pilot. The definition thus refers to the master and the officers, as the master will have charge of the navigation and maneuvering during the berthing and unberthing of the vessel.
- All deck watch officers must possess a Canadian or U.S. issued certificate of competency appropriate to the vessel size, and must have the required sea time in B.C. waters.